

Minutes
APA-IA Chapter Board Meeting
May 24, 2018

1. Call to Order

President Dylan Mullenix called the meeting of the American Planning Association at 10:00 am following a recognition of a quorum at River's Edge Pavilion, Council Bluffs, IA.

2. Roll Call

Executive Board

Officers

+	Dylan Mullenix	President
+	Madeline Sturms	Vice President
+	Ben Champ	Past President
+	Tony Filippini	Secretary
NP	Marcus Coenen	Treasurer

Professional Development Officer

+	David Wilwerding	
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Planning Board Member

+	Dave Tallman	
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University Representatives

+	Charles Connerly	University of Iowa
NP	Francis Owusu	Iowa State University

Program Area Chairs

+	Chris Janson	Chapter Development
NP	Anne Russett	Chapter Development
+	Chris Shires	Professional Development
NP	Melissa Tiedemann	Outreach / Advocacy
+	Rose Brown	Outreach / Advocacy
+	Steven Van Steenhuyse	Legislative & Policy
+	Charlie Cowell	Recognition / Awards
+	Emily Bothell	Recognition / Awards
+	Seana Perkins	Public Relations / Communications

At-Large Members

+	Brian Schoon	
NP	Amber Lynch	
+	Jim Holz	

Liaisons (non-voting)

NP	Luke McClanahan	University of Iowa Graduate
NP	Bridget Williams	Iowa State University Undergrad
NP	Morgan Bradley	Iowa State University Graduate
NP	Bret VandeLune	County Planning / Flood Officials
NP	Mark Land	Floodplain / Stormwater Management

16 (of 21) - Voting Members Present (+)
 (11 required to achieve quorum)

3. Introduction and Welcoming of Any Guests/Others

Guests in attendance: Bruce Fountain, Shannon Gapp, Brandon Garrett, Christopher Gibbons, Naomi Hamlett, Christopher Meeks, John Peterson, Liesl Voges

4. Approval of Agenda and Minutes

4.1 Approval of Agenda for Thursday, May 24, 2018. *Motion by Sturms, seconded by Champ. Unanimous Approval.*

4.2 Approval of the Minutes from Friday, March 16, 2018. *Motion by Sturms, seconded by Brown. Unanimous Approval.*

5. APA Iowa Membership Forum/Input

None.

6. Business Items

6.1 Approve nominations to the board

Chapter President Mullenix presented his appointments:

Liesl Voges, as Public Relations/Communications Co-Chair

Zach Young, as Treasurer

Motion by Holz, seconded by Cowell to approve appointments, Unanimous Approval.

7. Discussion Items

7.1 2018 Iowa APA Conference (Council Bluffs)

Brown: Session proposals are out and due June 8th, only four have been received so far. Shires to send out sponsorship information shortly.

7.2 APA-IA Mobile Workshop in Vedic City/Fairfield

Hamlett presented plans to host a mobile workshop.

Two-Day Tour of Maharishi Vedic City (MVC) & Fairfield, IA

August 7-8, 2018

Discussion on registration costs. Considering inviting other organizations (such as ASLA) and advertising the event to all organizations when announced. Discussion on single-day attendance. Sessions will include CM credit opportunities. Event flyer to be sent out to the Iowa APA membership once finalized.

7.3 Chapter Performance Criteria

Mullenix presented the National APA Chapter Performance Criteria, which was approved May 2017 by APA. These are the expectations the National organization has of Chapters. Chapters will need to report back to demonstrate that they are meeting the expectations by the end of 2018. Mullenix lead a discussion on the various criteria elements.

Dylan will organize a retreat for the summer to work on these items. Preference from the group was to schedule the retreat around a future Iowa Board meeting.

8. Officers Reports

8.1 President (Mullenix) Meeting monthly with program chairs and are going well. Attended CPC meeting in New Orleans. The National Association may explore if the APA can provide administrative support for the Chapter. All-Iowa reception in New Orleans was

held and more than 50 people showed up. Connerly said 9-10 UI students attended the National Conference. Students would like a longer poster session at the National Conference (was only 30 minutes this year but has been longer at previous National Conferences)

8.2 Vice President (Sturms) Met with Liesl Voges regarding the State Great Places program and how the Iowa APA can partner with the program. Possibilities include recognizing designated places at the Iowa Conference or to have an APA Board Member on the State review committee.

8.3 Immediate Past-President (Champ) No Report.

8.4 Secretary (Filippini) Filippini provided a membership update through April 2018.

8.5 Treasurer (Coenen)

8.5.1 Chapter Treasurer's Report was accepted- motion by Brown, seconded by Sturms. Unanimous approval.

9.0 Executive Board Reports

9.1 Professional Development Officer (Wilwerding) Attended PDO exchange in New Orleans. Focus was on AICP exam prep. May exam window is open. Five exam candidates are taking the exam who are in the AICP candidate program.

9.2 Planning Board Member (Tallman) No report.

9.3 University of Iowa (Connerly) Urban Planning Department will not move colleges and will remain in the Graduate College. Preparing a Master in Public Affairs program. First class wouldn't begin for a couple of years and may include a distance learning component. The University of Iowa has shut down the Institute of Public Affairs, which had been functioning since the late 1940s. Send Charles a note if you're willing to write a letter of support for the Institute of Public Affairs. Connerly announced two faculty awards.

9.4 Iowa State University (Owusu) Not present.

9.5 At-Large Representative (Lynch/Schoon/Holz) No report.

9.6 Chapter Development Program (Janson/Russett) Talked to Parks and Rec Association folks for possible collaboration. Working on June/July social event at the Iowa Cubs.

9.7 Professional Development (Shires) Possible policy updates: 1) Guidelines addressing when APA Iowa sponsors non-APA Iowa events, when to go through the effort to get CM registered for non-IA-APA events, when to publicize non-IA-APA events. 2) Board attendance policy and expectations for host agencies of board meeting/Lunch-n-Learn events. Shires to draft proposals for board review at a future meeting.

9.8 Outreach/Advocacy Program (Brown/Tiedemann) No report.

- 9.9 Legislative and Policy Program (Van Steenhuyse) Legislative update sent out earlier in the week. Webinar next Wednesday on the Opportunity Zone program. 1-2 (part 1), 2-3 (part 2)
- 9.10 Recognition/Awards Program (Cowell/Bothell) Mid-July will send out chapter award solicitation. One anticipated new award category for a student project-based award.
- 9.11 Public Relations/Communication Program (Perkins) Looking at long term approaches to the website which has been experiencing difficulties with maintenance. Looking to explore having the National APA host the Chapter website.
- 9.12 University of Iowa Graduate Program (McClanahan) Not present.
- 9.13 Iowa State University Undergraduate Program (Williams) Not present.
- 9.14 Iowa State University Graduate Program (Bradley) Not present.
- 9.15 County Planning and Zoning Officials of Iowa (VandeLune) Not present.
- 9.16 Iowa Floodplain and Stormwater Management Association (Land) Not present.

10.0 Other Items Not on the Agenda

None

11.0 Upcoming Board Meetings

The May meeting is scheduled to be in Mason City on the 20th of July at 10 a.m.

12.0 Adjournment of Board Meeting

Motion by Sturms seconded by Shires to adjourn. Meeting adjourned at 11:27 a.m.



 Dylan Mullenix, AICP
 President

Date: 7-20-18



 Madeline Sturms, AICP
 Vice President

Date: 7-20-18