

Minutes
APA-IA Chapter Board Meeting
January 27, 2017

1. Call to Order

President Ben Champ called the meeting of the American Planning Association at 10:12 am following a recognition of a quorum at Iowa State University College of Design, Room 262, 715 Bissell Road, Ames, Iowa.

2. Roll Call

Present (17) – Champ, Russell, Chambers, Wilwerding, Tallman (phone), Connerly (phone), Owusu, Lynch, Scott, Sturms, Tiedemann, Brown, Berzina (phone), Cowell, Perkins, Ditzler, Fieser (phone)

Absent (8)- Hamlett, Wanderscheid, Schoon, Shires, Mullenix, Joens, Schoeneman, Vandelune, Hanson

3. Introduction and Welcoming of Any Guests/Others

Guests in attendance: Tony Phillipini, Bryce Johson, Lauren Dietz, John Peterson, Marian Riggs

4. Presentation: I-Will (Iowa’s Water & Land Legacy)

Marian Riggs, Public Policy Director for Iowa Natural Heritage Foundation, presented to the board about the I-Will program. Riggs provided board members handouts during the presentation on “I-Will Legacy Timeline & Facts about the Development of the Trust Fund”, “Unmet Needs”, “The Trust Fund’s Formula”, “The Outdoor Recreation Economy”, and the I-Will Chairs and membership listing.

5. Approval of Agenda and Minutes

- a. Approval of Agenda for Friday, January 27, 2017

Motion by Tiedemann to approve the agenda; second by Lynch
Approved.

- b. Approval of Minutes from Friday, November 18, 2016

Motion by Sturms to approve Minutes; second by Lynch
Approved.

6. APA Iowa Membership Forum/Input

None.

7. Business Items

7.1 Contract for 2017 All-Iowa Reception during APA National Conference

Sturms provided a copy of the contract with Brazen Tavern. The reception cost of \$1,900 is far below what was previously authorized by the board. The venue is within close walking distance.

Motion by Ditzler to approve the contract for the All-Iowa Reception at the national conference at Brazen Tavern; seconded by Brown. Approved.

7.2 Planners 4 Health

Peterson reviewed status of the grant. Peterson reviewed the elements of the budget, which will align with the elements of the contract. Champ asked when the contract needed to be executed. Discussion of timeline.

Motion by Wilwerding to authorize the President to negotiate a contract for the Planners 4 Health Grant, seconded by Sturms. Approved.

7.3 Venue 2018 Conference in Council Bluffs

National has not responded back with their review comments on the contract. Brown discussed deposit payment to be due in February. Brown indicated that the deposit size may be flexible. Discussion on food costs.

Motion by Sturms to approve the contract subject to National APA's approval and that no more than \$10,000 for food and beverage with a \$2,000 deposit, seconded by Ditzler. Approved.

7.4 Venue for 2019 Conference in Iowa City

Discussion of contract with the Sheraton. Still awaiting National approval of the contract. Discussion of attrition component. Discussion of adjustment to room rental without a Friday lunch.

Motion by Russell to approve the contract with the Sheraton subject to National APA's approval and that the issues of attrition and the Friday room rental is addressed, seconded by Wilwerding. Approved.

7.5 Percentage Based Dues

National has requested that all chapters move forward with percentage based dues. Based on discussion at the previous meeting, Champ recommends moving forward with 20% dues structure. ***Motion by Sturms to set the percentage based dues at 20%, seconded by Russell.*** Approved.

7.6 Consideration of 2017 Budget

Champ asked the board members for budget requests.

7.7 Approval of Upcoming Board Meeting Schedule 2017

Chambers reviewed the proposed meeting schedule and confirmed that the locations have confirmed availability.

Motion by Wilwerding to approve the upcoming board meeting schedule, seconded by Tiedemann. Approved.

8. Discussion Items

8.1. 2017 APA Upper Midwest Conference (Dubuque)

Russell provided an update. APWA conference is there at the same time. Discussion of sessions after the Sustainability Conference. Discussion on awards- lunch or evening. Discussion on progressive dinner. Discussion on speaker budget.

8.2 2017 Elections

Discussion that National will handle the process.

8.3 FACIP Nomination Process

This item was deferred to the PDO report.

9. Officers Reports

9.1 President (Champ)

Champ reported on mentoring the in-coming Ohio president

8.2 Vice President (Hamlett) None.

8.3 Immediate Past-President (Russell) None.

8.4 Secretary (Chambers)

Chambers noted that Chapter only letters should be going out soon.

8.4.1 Membership Update – attached to agenda

8.5 Treasurer (Wanderscheid)

8.5.1 Chapter Treasurer's Report – attached to agenda

Chapter Treasurer's Report was accepted- motion by Sturms, seconded by Tiedemann.

9.0 Executive Board Reports

9.1 Professional Development Officer (Wilwerding)

Reviewed the FAICP nomination process and possible Iowa candidates. Only a few would be eligible. Discussion of Jerry Anthony and John Fuller as candidates under education category. Need to see if they have any interest.

9.2 Planning Board Member (Tallman) None.

9.3 University of Iowa (Connerly) None.

9.4 Iowa State University (Owusu) None.

Reviewed status of the accreditation process.

9.5 At-Large Representative (Lynch/Schoon/Scott)

Lynch noted next meeting to be held in Des Moines. Scott reported on the Bike Summit stating that it went well.

9.6 Chapter Development Program (Sturms)

Des Moines area planners reading lunch forming.

9.7 Professional Development (Shires) None.

9.8 Outreach/Advocacy Program (Brown/Tiedemann) Brown noted the Neighborhood USA conference to be held in Omaha.

- 9.9 Legislative and Policy Program (Mullenix)
Further discussion on I-WILL. **Motion by Ditzler to list Iowa APA as a supporting organization to IWILL, seconded by Wilwerding.** Approved.
- 9.10 Recognition/Awards Program (Berzina & Cowell)
Discussion of Young Planners award.
- 9.11 Public Relations/Communication Program (Perkins/ Ditzler)
Perkins reported on website malfunction. Ditzler reported on the Reasons to Join APA.
- 9.12 University of Iowa Graduate Program (Fieser) None.
- 9.13 Iowa State University Undergraduate Program (Joens) None.
- 9.14 Iowa State University Graduate Program None.
- 9.15 County Planning and Zoning Officials of Iowa (VandeLune) None.
- 9.16 Iowa Floodplain and Stormwater Management Association (Hanson) None.

10.0 Other Items Not on the Agenda

11.0 Upcoming Board Meetings

The March meeting is scheduled to be located in Des Moines.

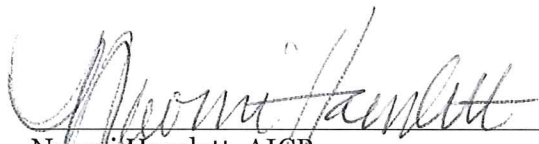
12.0 Adjournment of Board Meeting

Meeting adjourned at 12:15 p.m.



J. Benjamin Champ, AICP, EDFP, ASLA
President

Date: 11.17.17



Naomi Hamlett, AICP
Vice President

Date: 11-17-17