

Minutes
APA-IA Chapter Board Meeting
July 21, 2017

1. Call to Order

V. President Naomi Hamlett called the meeting of the American Planning Association at 10:00 am following a recognition of a quorum at City of Carroll, 112 East 5th Street, Carroll, IA.

2. Roll Call

Present (15) – Hamlett, Brown, Shires, Wilwerding, Mullenix, Lynch, Ditzler, Champ, Owusu, Chambers, Cowell, Tiedemann, Russell, Sturms

Absent (7)- Wanderscheid, Tallman, Connerly, Schoon, Scott, Berzina, Perkins

3. Introduction and Welcoming of Any Guests/Others

Guests in attendance: Tony Fillipini, Alexis Fleener, John Peterson, Jim Holz

4. Approval of Agenda and Minutes

a. Approval of Agenda for Friday, July 21, 2017

Motion by Lynch to approve the agenda; second by Mullenix

Approved.

b. Approval of Minutes from Friday, March 24, 2017

Minutes were mistakenly left out of agenda packet. This item was postponed to next meeting.

5. APA Iowa Membership Forum/Input

None.

6. Business Items

6.1 Consideration of 2017 Budget

It continues to be worked on. Discussion on timing of when it had to be adopted. Continue onto next meeting.

6.2 Board Appointments

Discussion on appointment/reappointment. Owusu and Mullenix were recommended for reappointment. Jim Holz recommended to fill Cory Scott's At-Large expired term. Effective immediately.

Motion by Brown, seconded by Shires to reappoint Owusu and Mullenix in current roles and Holz to fill the open At-Large position. Approved.

6.3 Consideration of partnership with ICREA on form based code speaker (9/27/2017)

Hamlett presented information on the proposal. The workshop would be similar to the "Tomorrow's Economy" workshop from 2016. The total cost is \$3,500. The Des Moines MPO is in for \$1,500. Registration fees should cover some of the cost, if not the

remainder. Hamlett suggested that Iowa APA offer \$500 for the session, only if needed to cover the total cost of the workshop.

Motion by Mulleniz, seconded by Shires to approve contributing \$500 to the form based codes workshop, if needed. Approved.

6.4 Consideration of 2017 Budget.

Champ requested committee funding needs. Mullenix suggested travel reimbursement for activities and training beyond President and Legislative Committee Chair.

Discussion of percentage based dues- in effect in October.

7. **Discussion Items**

7.1. 2017 APA Upper Midwest Conference (Dubuque)

Discussion of schedule. Discussion of registration process. Discussion of keynote speaker Bob Blanchard & invites for presentation in lieu of payment to keynote. Discussion of sponsorships. Discussion of MSA After-reception party & “Diamond” sponsorship level. Discussion of Awards Ceremony and nomination packets being sent you.

7.2 2017 Elections

Four candidates for the positions: President- Mullenix, Vice President- Sturms, Treasurer- Wanderscheid, Secretary- Phillipini

Discussion of the need for a nominating committee.

7.3 Planners 4 Health

Peterson gave an update on the project. Formal work will be done by the end of July with the project complete by September. Lynch stated that there is a desire to keep relationship building between planners & public health officials and having a standing track at the conference annually.

Discussion on whether the IA-APA membership is interesting in continuing to pursue.

8. **Officers Reports**

8.1 President (Done by Champ & Hamlett)

Noted upcoming policy and advocacy meetings in D.C.

Discussion of nominating committee consisting of Champ, Hamlett and Chambers who discussed the elections since there was no board meeting in May.

Motion by Shires, seconded by Lynch to recognize Champ, Hamlett, and Chambers as nominating committee. Approved.

8.2 Vice President (Hamlett) None.

8.3 Immediate Past-President (Russell) None.

- 8.4 Secretary (Chambers)
Chambers noted membership report in agenda.
- 8.5 Treasurer (Wanderscheid)
Discussion of Ohio APA payment for webcast. Discussion of more promotion of that benefit for members.
8.5.1 Chapter Treasurer's Report – attached to agenda

Chapter Treasurer's Report was accepted- motion by Mullenix, seconded by Wilwerding.

9.0 Executive Board Reports

- 9.1 Professional Development Officer (Wilwerding)
Attended PDO exchange in New York. Discussion of AICP candidate program. CM Education Provider Review- we will get reviewed.

May 2017 exam- 65% pass rate at national level. No word on State results. All CM requirements met by membership.
- 9.2 Planning Board Member (Tallman) None.
- 9.3 University of Iowa (Connerly) None.
- 9.4 Iowa State University (Owusu) Reported on memorial service for Riad Mahayni. Reported on new approach to studio.
- 9.5 At-Large Representative (Lynch/Schoon/Scott)
Lynch reported on IA Chap Delegate role at NPC. Process changed this year. Discussion on trip costs. Discussion on delegate travel expenses.
- 9.6 Chapter Development Program (Sturms) None.
- 9.7 Professional Development (Shires)
Reported on Sept & Nov lunch and learns.
- 9.8 Outreach/Advocacy Program (Brown/Tiedemann) Tiedemann reported on Marion and CR organizing a corridor planner event. Brown reported on Omaha metro networking.
- 9.9 Legislative and Policy Program (Mullenix)
Discussion of Policy and Advocacy Conference. Discussion on award for a legislator.
- 9.10 Recognition/Awards Program (Berzina & Cowell)
Cowell reported on the Planning Advocate Category changes for the awards. The awards nominations will be due August 15th.
- 9.11 Public Relations/Communication Program (Perkins/ Ditzler)
Ditzler reported that the main upcoming goals are to help with awards and conference goals

- 9.12 University of Iowa Graduate Program (Fieser) None.
- 9.13 Iowa State University Undergraduate Program (Joens) None.
- 9.14 Iowa State University Graduate Program None.
- 9.15 County Planning and Zoning Officials of Iowa (VandeLune)
- 9.16 Iowa Floodplain and Stormwater Management Association (Hanson) None.


10.0 Other Items Not on the Agenda

11.0 Upcoming Board Meetings

The September Meeting is scheduled to be in Iowa City.

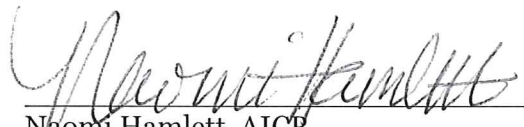
12.0 Adjournment of Board Meeting

Motion by Wilwerding, seconded by Lynch to adjourn. Meeting adjourned at 11:54 a.m.



J. Benjamin Champ, AICP, EDEP, ASLA
President

Date: 11.17.17



Naomi Hamlett, AICP
Vice President

Date: 11-17-17