

**Minutes**  
**APA-IA Chapter Board Meeting**  
**September 30, 2016**

**1. Call to Order**

President Ben Champ called the meeting of the American Planning Association – Iowa Chapter Officers and Executive Board to order at 10:05am at the University of Iowa at 327A Jessup Hall, Iowa City, IA.

**2. Roll Call**

Present (18) – Champ, Hamlett, Russell, Chambers, Tallman, Connerly, Scott, Sturms, Shires, Tiedemann, Brown, Mullenix, Berzina, Cowell, Perkins, Ditzler, VandeLune

Absent (8)- Wanderscheid, Owusu, Schoon, Lynch, Fieser, Joens, Schoeneman, Hanson

**3. Introduction and Welcoming of Any Guests/Others**

There were four guests in attendance: Bill Micheel, Tony Fillipini, Les Beck, John Peterson

**4. Approval of Agenda and Minutes**

a. Approval of Agenda for Friday, September 30, 2016

***Motion by Hamlett to approve agenda; second by Teidemann***

b. Approval of Minutes from Friday, July 15, 2016

***Motion by Sturms to approve Minutes; second by Wilwerding***

**5. APA Iowa Membership Forum/Input**

Les Beck spoke regarding the Cedar Rapids flood responses; compliment to the City and the County.

**6. Business Items**

**6.1 Bike Safety Legislation Letter**

Mullenix presented the Bike Safety legislation letter. Sturms asked about history on similar issues. Mullenix stated that this might be a good fit. Hamlett stated that in the future the Legislative Committee would have the freedom to respond to these things, but since they have not met it makes sense for the board to discuss. ***Motion to approve signing on to the letter by Hamlett, seconded by Russell. Approved.***

**6.2 National Planning Month**

Champ shared information put out by the National organization. Hamlett encouraged localities to pass resolutions. Sturms indicated that photos could be placed on social media; photos on a scrolling power point for the conference.

**6.3 APA National Plan for Health Grant**

This item was initially skipped during the meeting as Peterson was not yet present.

**6.4 IA-APA Fall Conference Session Moderators**

Noted 97 full conference paid registrants; discussion on breakdown of registrants. Sturms noted the expiration of hotel blocks. Hamlett discussed buses available for the progressive dinner and reception. Cowell indicated 6 poster submittals; discussion on printing posters. Tiedeman volunteered to take photos during the conference.

Discussion of moderator duties for sessions during the conference.

#### 6.5 Percentage Based Dues

Champ will talk about this during the business meeting in Burlington. National wants completed by 2017.

#### 6.6 Budget

Discussion on software to Wanderscheid.

#### Return to 6.3 APA National Plan for Health Grant

Noted that the program is less about a project then about promoting a topic and projects.

Discussion on National AIA Conference presentation. Promoting work that was already done.

Peterson shared about Planning and Public Health currently working together and the next steps to keep building the collaboration.

Peterson indicated that he would be willing to prepare for the grant if the Board was interested in pursuing it. The information is posted on the Iowa Public Health Website.

***Motion by Brown to direct Peterson to prepare grant submittal; seconded by Connerly. Approved.***

### 7. Discussion Items

#### 7.1. ISU Accreditation- October 23, 2016

Volunteers are needed, 4-5, for the reception; let Champ Know. Shires, Perkins, Peterson, Wilerding, Phillipini all indicated willingness to help.

#### 7.2 Upcoming Conference Locations

Champ noted a nice set of responses received. Site visits are to be scheduled for the ones where the board hasn't seen.

Beck asked about the timeline. It was indicated that this would be an item on the November 18<sup>th</sup> agenda in Newton.

### 8. Officers Reports

#### 8.1 President (Champ)

Champ shared about the CPC meetings. There was a spirited discussion regarding AICP and making it more accessible. Indicated that he voted "no" on the change for non-accredited schools having the same number of years to be eligible for the test; there was a split vote.

Discussion on the "de-valuing" of AICP. Doesn't have to be from an accredited school, AICP Candidate for students, 1 year experience for a Master's degree and 2 years' experience for a Bachelor's.

#### 8.2 Vice President (Hamlett) None.

- 8.3 Immediate Past-President (Russell) None.
- 8.4 Secretary (Chambers)
  - 8.4.1 Membership Update – attached to agenda
- 8.5 Treasurer (Wanderscheid)
  - 8.5.1 Chapter Treasurer’s Report – attached to agenda

***Motion by Sturms to accept the Treasurer’s report; second by Brown***

**9.0 Executive Board Reports**

- 9.1 Professional Development Officer (Wilwerding)  
New AICP Certification exam in May of 2017- New Questions. Discussion of CM Credit for lunch and learn following the meeting.
- 9.2 Planning Board Member (Tallman) None.
- 9.3 University of Iowa (Connerly)  
Shared about eh guest speaker today and the speaking event on Monday October 24<sup>th</sup> by Jeff Speck.
- 9.4 Iowa State University (Owusu) None.
- 9.5 At-Large Representative (Lynch/Schoon/Scott) None.
- 9.6 Chapter Development Program (Sturms) None.
- 9.7 Professional Development (Shires)  
Discussion regarding Iowa Land Records session at the conference and at Newton. The presentation is on e-filing of plats without City approvals.
- 9.8 Outreach/Advocacy Program (Brown/Tiedemann) None.
- 9.9 Legislative and Policy Program (Mullenix)  
Discussion on Policy Advocacy at the conference. Discussion on Legislative award at the conference.
- 9.10 Recognition/Awards Program (Berzina & Cowell)  
Discussion regarding poster contest for conference. Being reviewed by jurors.
- 9.11 Public Relations/Communication Program (Perkins/ Ditzler)  
Ditzler shared about the APA Blog, Micheel is going to help with blog content. Asked for fun photos from the conference. Discussion on Top 10 List- Reasons to be in APA
- 9.12 University of Iowa Graduate Program (Fieser) None.
- 9.13 Iowa State University Undergraduate Program (Joens) None.
- 9.14 Iowa State University Graduate Program (Schoeneman) None

9.15 County Planning and Zoning Officials of Iowa (VandeLune) None.

9.16 Iowa Floodplain and Stormwater Management Association (Hanson) None.

**10.0 Other Items Not on the Agenda**

Discussion of keynote speakers for upcoming conference.

**11.0 Upcoming Board Meetings**

Champ will be communicating to the Board soon regarding whether the date of the Sept 16, 2016 Board meeting will change to Sept 30, 2016.

The November meeting is scheduled for Newton on November 18, 2016.

**12.0 Adjournment of Board Meeting**

Meeting adjourned at 11:37 am.

  
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J. Benjamin Champ, AICP, EDFP, ASLA  
President

Date: 11.17.17

  
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Naomi Hamlett, AICP  
Vice President

Date: 11-17-17